

URBAN95

Stakeholder Engagement Report – Feb - July 2021

Technical Partners



ECORYS



City Partner



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Bernard
van Leer
FOUNDATION

List of Abbreviations Used

AWC – Aanganwadi Centre
CBW – Capacity Building Workshop
CFFTJ - Child- and Family Friendly Traffic Junctions
CPZ - Children Priority Zones
CSG – Child Safety Guidelines
ECCD – Early Childhood Care Development
ECD - Early Childhood Development
ITC – Infant, Toddler & their care- givers (ITC)
KMBC - Knowledge Management & Behavior Change & Communication
M&E - Monitoring & Evaluation Framework
MoMs – Minutes of the Meetings
NACTO – National Association of City Transportation Officials
PHC – Primary Health Centre
PMSU – Project Management Support Unit
PMU – Project Management Unit
PRI – Public Representatives Institutions
PWD – Public Works Department
RA – Research Associate
RBA - Rapid Behavioral Assessments
SE – Superintendent Engineer
SFK – Street for Kids
SMT – Senior Management Team
SP – Sensory Park
TAG – Technical Advisory Group
TL – Team Leader
TT, BvLF India – Technical Team, Bernard van Leer Foundation, India
UD – Urban Design
UDI – Urban Development & Institutional
UMC – Udaipur Municipal Corporation
USCL – Udaipur Smart City Ltd.

1. Background

This report covers the information on the engagements done with various stakeholders in the first six months (February - July 2021) of the Urban95 Phase-II project in Udaipur.

This progress report has been prepared through references/information taken from the Monthly Progress Reports (MPR) prepared under the Urban95 Phase-II.

2. About Urban95 Program

The Bernard van Leer Foundation's Urban95 initiative seeks to make lasting change in the city landscapes and in the opportunities that shape the crucial first five years of children's lives. It is rooted in the belief that well-functioning neighborhoods in urban areas foster strong communities as well as economic development. BvLF supports citywide initiatives through technical and financial support to partner cities.

In India, Urban95 Phase-I has so far been adopted by 3 cities - Udaipur in Rajasthan, Pune in Maharashtra, and Bhubaneswar in Orissa. Udaipur and Pune are the first two cities to move into Phase II after successfully completing Phase I. Udaipur Urban95 Phase-I started in the month of Jan'2019 and continued till July'2020 for a total duration of 18 months. ICLEI South Asia successfully completed the Urban95 Phase-I in Udaipur. It aimed to transform Udaipur into a family and child-friendly city in the long run.

3. Urban95 Phase-II

Following Urban95 Phase-I, Udaipur has now entered Urban95 Phase-II, which focuses on scaling up and sustainability of various "lighthouse" projects in neighborhoods, streets and junctions, parks, and health facilities, incorporating Urban95 components in the policy. It promulgates the idea to build a broad coalition of support using trainings and peer learning, enhancing the institutional capacity and to involve relevant stakeholders in initiatives and projects.

ICLEI - Local governments for Sustainability, South Asia (also the technical partner during Phase-I) & Ecorys India Pvt. Ltd. have been selected as Technical Partner(s) for the Urban95 Phase-II in Udaipur by Bernard van Leer Foundation. A Project Management Unit (PMU) consisting of 6 experts, forming the core team of the PMU was formed under the Urban95 Phase-II. Apart with the PMU team, 2- 3 personnel from both the organization were included as senior/ support staff to guide and support the PMU team in Udaipur for the Phase-II for the next three years.

4. Engagement Process and Team Structure

The Phase-II has started from Feb'21; **the Project Management Unit (PMU) comprises of six sectorial experts (Core Team) and it includes: Team Leader, Urban Development and Institutional Expert, Knowledge Management and Behaviour Change and Communications Expert, Early Childhood Development Specialist, Urban Design Expert and Research Associate.** The Senior Support team includes Project Director, Program Manager & Program Coordinator.

The PMU team reports to **Program Management Support Unit (PMSU) which comprises of Program Manager and City Coordinator from BvLF.**

The PMU, consisting of this core team is stationed at Udaipur (for the next three years) for planning, designing, implementing various activities proposed under the Phase-II, along with overall overseeing & monitoring of the project activities under the able leadership, guidance and support from **Udaipur Municipal Corporation (UMC)** during the entire project duration.

Below is the status of the team members from PMU till now -

A. From the proposed 6 experts of the core team, 4 experts joined from 25th Jan 2021. ECD Expert and the Team Leader joined the PMU team on 1st March and 1st April, 2021 respectively. Although the ECD joined expert joined in March, but he was available in February also on intermittent basis.

B. Details of the PMU team experts at Udaipur -

- 1) Sudheer Mishra, Team Leader (TL)
- 2) Yougal Tak- Urban Development & Institutional (UDI) Expert
- 3) Dalbir Singh- Knowledge Management & Behaviour Change & Communications (KMBCC) Expert
- 4) Abbas Kikali - Urban Design (UD) Expert
- 5) Om Prakash Gayari, Early Childhood Development (ECD) expert
- 6) Rahul Rathi- Research Associate (RA)

C. Other Updates

- Dalbir Singh who joined as **Knowledge Management & Behaviour Change & Communications (KMBCC) Expert** in PMU has resigned in the month of July 2021. At present recruitment process is on-going for this position.

5. Engagement done/Stakeholders met in the city

A. Engagements of February'21 month

1. Orientation and initial introduction meetings with Senior Management Team

- A. The PMU team had an internal video call with Senior Management Team (SMT) from ICLEI- SA & Ecorys India Pvt. Ltd. on 2nd February'21 as an introductory & initiation call to officially start the Phase-II activities. Roles and responsibilities of the PMU team members were discussed by the SMT and an overview of the Phase-I was also given. After the call Phase-I document repository was shared by the SMT with all the team members via an email for them to have a grasp on activities done under Phase-I.

1.1 Key outcomes of the meeting

- i. PMU team members got more clarity on the roles and responsibilities to be performed by them with reference to the activities under the Urban95 Phase-II.
- ii. The document repository shared by the SMT also helped the team members to understand the work done under the Phase-I and in understanding the various ITCN concepts.

2. Orientation and initial introduction meetings internal within the PMU team

- A. The PMU team members had several internal meetings and discussions to understand each other's background (educational & professional), work & sector experience etc. & to know how each other better in terms of understanding individual working strengths, areas of expertise and how these individual strengths and expertise will be useful in taking up activities as planned under Urban95 Phase-II for Udaipur. In one of the meeting UDI expert and RA also briefed the new members on the overall activities undertaken under Phase- I such as base-lining of city from Infant, Toddler & their care- givers (ITC) perspective, demonstration projects (tactical & pilot intervention) & learnings from the same, capacity building exercise for Aanganwadi supervisors & workers in form of Aanganwadi Training Program and Training Module, Infant Toddler & their Care- givers Network (ITCN) Design Palette for Udaipur etc. This has been done through various presentations, videos.

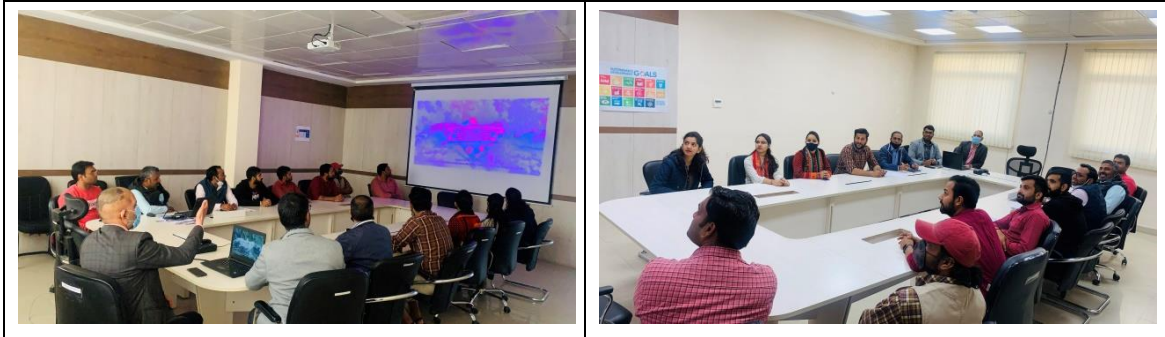
2.1 Key outcomes of the meeting

- i. Presentations and videos shown by the UDI expert & RA helped the PMU team members to understand the work done in Phase-I in detail.
- ii. Discussions related to the Urban95 Phase-II activities helped the PMU team members on understanding various tasks to be performed and the kind of approaches needed for completion of the activities.

3. Introductory meeting with EPTISA, Project Management Consultancy (PMC) for Udaipur Smart City Ltd

- A. An introductory meeting was organized with a few of the technical personnel from M/s EPTISA Servicios de Ingenieria S.L., Project Management Consultancy (PMC) for Udaipur Smart City Ltd. (USCL). The technical personnel attended the briefing to understand the work undertaken in the Urban95 Phase-I & the overall

scope of Phase-II and various activities to be undertaken under the same. PMU team was also introduced to the PMC staff. The briefing was presented to them via video and MS PowerPoint presentations. A total of 14 members (including PMU team members) were present during this introductory meeting.



Presentation to PMC, USCL by PMU Urban95 Phase-II team

3.1 Key outcomes of the meetings

- i. The introductory meeting helped the technical personnel from EPTISA in understanding the scoping of the Urban95 Phase-II and also about the permanent implementations to be done under the project.
- ii. PMU team members were introduced to the Smart city PMC team members and vice versa.
- iii. Technical Personnel from PMC also shared their ground level experiences related to various on-ground projects of Smart city with intent to give an overview of the city.

4. Meeting with Commissioner, Udaipur Municipal Corporation (UMC) & CEO, USCL

- A. Various conversations have happened between Commissioner, UMC and the UDI expert of the PMU on the seating arrangement provision for the PMU (6 tech personnel) and PMSU members (2 tech personnel) from BvLF within the UMC or USCL premises supported with the official correspondence .
- B. Alternatively, the same discussions and official correspondences was done with Mr. Neelabh Saxena, Chief Executive Officer (CEO), USCL and Mr. Pradeep Sangawat, Addl. CEO, USCL for the team's seating arrangement provision within USCL premises as it was envisaged that there might be challenge in getting the space in UMC since all rooms in the UMC are occupied by various officials and their departments.

2.1 Key outcomes of the meeting with UMC Commissioner and CEO, USCL

- i. PMU team started sitting in the premises of USCL after a verbal approval from the CEO, USCL & PMC team.

B. Engagements of March'21 month

1. Social and Behavior Change (SBCC) Workshop Part-I

- A. BvLF in partnership with John Hopkins University conducted an online workshop cum training on Social and Behavior Change Communications (SBCC) Part-I focusing on the importance of behavior change as a component of planning, execution and institutionalization. This workshop was organized from 1st to 9th March 2021 (2 hours per day). This workshop cum training was attended by all the PMU team members. This workshop included various sessions from the experts from John Hopkins University along with few group activities which were conducted to clear the concepts in detail. Participants were informed about the SBCC tool which would help them in incorporating the social and behavioral change aspects to various Government/Non-Government projects.
- B. The SBCC tool included some steps to be followed. These steps were– making a shared vision for any project followed by a formative research which involves desktop review and data collection from different sources. The analysis of the data collected would help in understanding the existing/current situation of the site/place. In the next step the key constraints need to be identified followed with a root cause analysis which would exactly tell the real-time challenges. The next step tells about the formulation of Smart objectives and performing the audience profiling to understand the behavioral problem. A process map needs to be prepared in the next step which visually describes the flow of work and accordingly the solutions can be put up to solve the issues.
- C. Officials from Udaipur Municipal Corporation and Urban Improvement Trust attended the SBCC Workshop Part-I. The PMU team arranged laptops for the UMC officials to make them attend the workshop comfortably in the conference hall of the Smart City Office. Officials from UIT attended the workshop from their offices only.
- D. From UMC **Mr. Mahendra Samdani, Executive Engineer, Mr. Karnesh Mathur, Assistant Engineer & Mr. Dinesh Pacholi, Assistant Engineer** participated in the SBCC workshop. While from UIT **Mr. Rahul Chanderia, Assistant Engineer & Mr. Pramod Patel, Town Planning Assistant** participated in the workshop.

1.1. Key outcomes of the workshop

- i. PMU Team & Officials from UMC & UIT learned about the new dimensions of the Social and Behavior Change Communications (SBCC) subject and its application in the project implementations through using the SBCC tool.



UMC Officials, PMU Team & City Coordinator attending the SBCC Workshop at Smart City Conference Hall

2. Meeting with Ms. Sheetal Meena, Medical Officer at Dhanmandi Primary Healthcare Centre (PHC) on 17th March, 2021.

- A. PMU team members (ECD Expert, UD Expert, KMBCC Expert & RA) planned and visited the old city to have an overview of the ground situation and to identify some potential sites for the Urban 95 Program. During this visit, the PMU team members met with Ms. Sheetal Meena, Doctor at PHC Dhanmandi to apprise her on the implementation to be done in the Dhanmandi PHC as part of the Semi-Permanent project from Phase-I envisaging to making this PHC child friendly.



PMU team members Ms. Sheetal Meena, Medical Officer at PHC Dhanmandi

2.1. Key outcomes of the meeting

- i. PMU Team members shared information related to the scope and objectives of Urban95 Phase-II and discussed the work done in the Urban95 Phase-I.
- ii. She was also apprised that the PHC Dhanmandi was one of the sites for the tactical implementations/ Semi-Permanent projects in Phase -I, but since it was not completed therefore it shall be executed in Phase-II.

- iii. Information related to the PHC like the operational hours, daily OPDs, no. of posts, footfall of various categories to the PHC, Anganwadis covered by ANM etc. was also collected.
- iv. She expressed to provide her support to the PMU team on the proposed development planned for the Dhanmandi PHC.

3. Meeting at Anganwadi centers – Meenapada & Nehru bazaar with the Staff

- A. PMU team members (ECD Expert, UD Expert, KMBCC Expert & RA) met with the Anganwadi staff at the Meenapada & Nehru Bazaar Aanganwadis and analyzed the centre in terms of infrastructure available, learning material available with them etc. This visit aimed to assess the existing situation of the Aanganwadis located in the old city area.



PMU team members visiting Anganwadis located in the old City area

3.1. Key outcomes of the meeting

- i. PMU Team came to know about the existing situation of the Anganwadis in the old city area especially with regards to the infrastructure available with them. There was extra infrastructure available with this Anganwadi which was lying as unused.
- ii. PMU team also came to know the challenges faced through interactions with Anganwadi staff.
- iii. Issues related to the present situation of Covid-19 were also shared by the Anganwadi staff.

4. Meeting with Ms. Nidhi Rani Joshi, CDPO, Udaipur (Urban)

- A. RA, ECD expert and the KMBCC expert had an initial interaction with Ms. Nidhi Rani Joshi, CDPO Udaipur (Urban) on 9th March'21. This meeting aimed to introduce PMU team members to CDPO, sharing information on Urban95 Phase-II and to know the present situation of Anganwadis at the city level.



PMU Team members meeting with Child Development Program Officer (CDPO) Udaipur (Urban)

4.1. Key outcomes of the meeting

- i. Ms. Nidhi Rani Joshi, CDPO Udaipur was apprised with the Urban95 Phase-II objectives. Discussions happened especially with regards to the present situation/condition of the Anganwadi in the city.
- ii. List of Anganwadis at city level along with no. of staff working & relevant information was collected from the CDPO Office.

5. Introductory Meetings with various stakeholders in City

- A. PMU team and City Coordinator, PMSU met with UMC Mayor, District Collector, SP, UMC Commissioner, Secretary UIT and officials to organize first introductory meeting cum orientation meetings for the Urban95 Phase-II. PMU team prepared the presentations for this meeting highlighting the learning's and outcomes gained during the Phase-I of the Urban 95 program and the works to be done under Phase-II. The dates for this meeting were finalized as 22nd and 23rd March 2021. The same was informed to the BvLF officials on which they had confirmed their visit for these meetings.
- B. The objective of these meetings was to formally introduce the PMU team of Urban95 Phase-II to the officials of UMC & UIT, briefing the local partners on the scope and objectives of Urban95 Phase- II and also to share the learnings gained under the Urban95 Phase- I.
- C. As planned the introductory meeting cum orientation meeting regarding the Urban95 Phase-II with UMC was organized on 22nd March 2021. This meeting was attended by officials and representatives from UMC, city partner, Bernard van Leer Foundation (BvLF), funding cum supporting partner, City Coordinator, Urban95 Program & Project Management Unit (PMU), technical partners (ICLEI South Asia & Ecorys India Pvt Ltd.) for taking up Urban95 Phase- II activities in Udaipur. The meeting was organized in the meeting hall of UMC. The meeting

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was chaired by Mayor Mr. Govind Singh Taunk, Deputy Mayor Mr. Paras Singhvi and Commissioner Mr. Himmat Singh Barhath from UMC. The meeting was attended by 22 members including UMC Engineers, members from BvLF India and PMU from Urban95 Phase- II.

- D. As planned the introductory cum orientation meeting regarding the Urban95 Phase-II with UIT was organized on 23rd March 2021 in the conference hall of Urban Improvement trust (UIT). This meeting was attended by 12 members including officials from Urban Improvement Trust (UIT), members from Bernard van Leer Foundation (BvLF), funding cum supporting partner, City Coordinator, Urban95 Program & Project Management Unit (PMU), the technical partners (ICLEI South Asia & Ecorys India Pvt Ltd.) to rollout Urban95 Phase- II activities in Udaipur. The meeting was chaired by Mr. Arun Kumar Hasija, (RAS) Secretary UIT and was also attended by Mr. BL Kothari, Senior Technical Advisor to UIT.



BvLF, PMSU & Technical Partners (PMU) meeting with UMC representatives & Officials for the Phase-II



BvLF, PMSU & Technical Partners (PMU) meeting with UIT Officials for Phase-II

5.1. Key outcomes of the meeting

- i. Presentation of the work & learnings gained during the Urban95 Phase-I was shared with the UMC representatives and officials.
- ii. PMU team members from Urban95 Phase-II were formally introduced during the meeting.
- iii. Information related to the activities to be completed under the Phase-II was shared with the Mayor, Dy. Mayor & UMC officials.
- iv. UMC officials praised the team efforts for implementation of tactical interventions done under the Phase- I and emphasized on the sustainability of the projects. Mayor, Dy. Mayor & officials of the city agencies shared that the permanent interventions proposed in Phase- II shall be targeted to sustain for longer duration and for the ownership, longer sustainability & upkeep of the further interventions, a committee of neighbouring local residents should be formed along with a technical personal from UMC.
- v. Representatives & officials from UMC ensured their support for the project in terms of planning as well as through providing financial resources.

C. Engagements of April'21 month

1. Two days online technical workshop by BvLF for PMU

- A. Two days online technical workshop was organized by BvLF on 5th & 6th April'21 for PMU Udaipur for understanding of the Program (Phase-II). First day included disseminating knowledge on Program Structure, Goals, Milestones, Deliverables, Timelines, Administration aspects and Monitoring Indicators. On the second day BvLF experts shared/talked about the formation of the Project Steering Committee for various approvals; Urban95 UMC champions and key personal with their profiles; Reflections on Urban95 phase-I approval system and procedures), Program Administration, Project Reporting and Monitoring Indicators.

1.1 Key outcomes of the meeting

- i. PMU team learned about the Urban95 Phase-II in detail including goals & objectives, behavioral components, key areas of technical support, indicative scale of projects, project milestone, deliverables & their timelines.
- ii. PMU team and the SMT were informed through an admin orientation presentation in which details related to the grant, annexures, reporting, releasing of installments & monitoring indicators were covered and presented by BvLF.
- iii. Team structure along with the responsibilities was also presented to the PMU team for better understanding the working & reporting under the program.
- iv. PMU and SMT team was shared information about the approval of various activities by the PSC by BvLF in this technical workshop.

2. Field visit to various places/tentative sites in the city

A. Mr. Sudheer Mishra officially joined Project Management Unit (PMU) as Team Leader on 1st April 2021. After having orientation meeting with the PMU team members, site visits were conducted by the TL to various places in the city for understanding the ground level situations. TL, ECD Expert & RA visited the Mini Anganwadi center at Kishanpol and Sukhadia Samadhi Sthal (one of the tentative sites for the CPZ task)



Sites visites to various Sites – 1) Sukhadia Samadhi Sthal (Park) 2) Mini Anganwadi, Kishanpol

2.1 Key outcome of the field visit

- i. The Team Leader was apprised about ground level situations and tentative sites for various projects during this site visit.
- ii. TL had further discussions with the UMC engineers on 8th April regarding selecting Sukhadia Samadhi Sthal as site for the CPZ intervention to which it was communicated that the site is owned and maintained by PWD and further to it this site was dropped by the team for the CPZ task.

3. Field visit to Anganwadis Centers (AWCs) in the City

- A. Field visits were done to the AWCs to grasp more understanding of them to prepare the base for Rapid Behavioral Assessment Study. The AWCs were evaluated in terms of the facilities available & the infrastructure part. PMU team designed the survey questionnaires/instruments with taking reference/learnings from the site visit done and from the earlier survey questionnaire prepared in Phase-I on google form.

3.1 Key Outcomes of the field visit

- i. PMU team developed understanding on the formation of FGD instruments.
- ii. PMU team analysis the working pattern of the AWC staff related to the AWCs and relatively questioned were framed/put up in the FGD instruments prepared under the RBA study.

4. Meeting with Reproductive and Child Health Officer (RCHO) Udaipur

- A. Meeting with RCHO Udaipur was done on 17th March'21 to collect the information regarding facilities available for child and maternal health in the PHCs in Udaipur.

4.1 Key outcomes of the field visit

- i. The RCHO was apprised about the scope and objectives of the Urban95 Phase-II.
- ii. RCHO ensured his support for conducting the RBA study (In-depth Interviews with Medical Officers).

D. Engagements of May'21 month

Considering the difficult COVID situation across the country and keeping in mind collective health and well-being of team, BvLF India had decided to pause activities for two weeks in the month of May i.e. during 1st to 12th of May 2021. Seeing the Covid scenario all planned discussions/meetings/ Interactions were cancelled by the PMU team for the whole month so no stakeholder engagements were done in the month of May'21.

E. Engagements of June'21 month

PMU team resumed working from the office from the 21st June'21. Limited stakeholder engagements were done in the month of June'21 due to the Covid-19. The details of the stakeholder engagements done in the month of July'21 are as under:

1. Social and Behavior Change (SBCC) Workshop Part-II

- A. In continuation to the Part-I of the SBCC Capacity Strengthening Course organized in the month of March'21, Part-II of the SBCC training was conducted on 24th June'21. BvLF in partnership with John Hopkins University conducted deep dive session on "Human Centered Design" on 24th June 2021 from 10.30 AM to 1.30 PM. The session was interactive and involved online group activities. This session was attended by officials from Udaipur Municipal Corporation, Urban Improvement Trust & all the team members from PMU & PMSU. PMU & PMSU team made necessary arrangements for the UMC officials in the conference hall of Smart City Office for attending the workshop. Officials from UIT attended the workshop from their respective office only.
- B. From UMC **Mr. Mahendra Samdani, Executive Engineer, Mr. Karnesh Mathur, Assistant Engineer & Mr. Dinesh Pacholi, Assistant Engineer** participated in the SBCC workshop. While from UIT **Mr. Rahul Chanderia, Assistant Engineer & Mr. Pramod Patel, Town Planning Assistant** participated in the workshop.



Participants from UMC & UIT along with PMU & PMSU attending the SBC Workshop

1.1. Key outcomes of the workshop

- i. City engineers, PMU & PMSU teams, members from BvLF and participants from other members cities learned about the aspects of the human centered design and its relevance & inclusion in various govt./Non Govt. projects.

2. Meeting regarding sitting space for the Team Leader

- A. Team leader along with KMBCC expert and City Coordinator, BvLF met with Mr. Mukesh Pujari, Superintending Engineer (SE) of UMC for sitting arrangements/office space for Team Leader.

2.1. Key outcome of the Meeting

- i. As there was not separate room available in the office, Superintending Engineer suggested TL to use the room designated for him in the Smart city office.

3. Meeting regarding formation of Project Steering Committee (PSC)

A. Team Leader met with the Superintending Engineer, UMC and discussed about formation of city level Project Steering Committee (PSC) for the entire project duration for coordination, approval & finalization of all the planned activities under the Urban95 Phase-II. After discussing the matter with Superintending Engineer UMC, TL discussed the same in detail with the Commissioner UMC. The PSC was officially formed by the Commissioner, UMC on 30th June 2021. The details of the PSC are as under:

Project Steering Committee

S. No.	Department	Designation	Representation
1	UMC	Commissioner	Chairman
2		Dy. Commissioner	Member
3		Superintending Engineer (SE)	Member
4		Executive Engineer	Member
5	BvLF	BvLF Country Representative	Member
6	UIT	Superintending Engineer (SE)	Member
7	Police	Ad. SP City	Member
8		Ad. SP Traffic	Member
9	Medical and Health	CMHO	Member
10	ICDS	Deputy Director	Member
11	Education	DEO (Elementary Education)	Member

3.1. Key outcome of the meeting

- i. Project Steering Committee (PSC) was officially formed on 30th June'21 under the chairmanship of UMC Commissioner for the entire project duration for necessary monitoring, discussions, submissions of reports and approval of the works etc.

4. Visit to various sites for selection of potential sites

A. On 25th June'21 PMU team members conducted field visits to Nehru Bazaar, Dhanmandi Anganwadi for the identification of potential sites for Model Anganwadi. Apart from it 2-3 chowks of walled city were also visited.

4.1. Key outcomes of the field visits

- i. PMU team came to know about the existing scenario of the AWCs of Nehru Bazaar and Dhanmandi in terms of infrastructure available. No further progress was done on the same as these were not fitting into the criterion/parameters for Model Anganwadi task.
- ii. The learnings from this visit related to the old city/walled city chowks was incorporated in the Child Safety Guidelines (CSG).

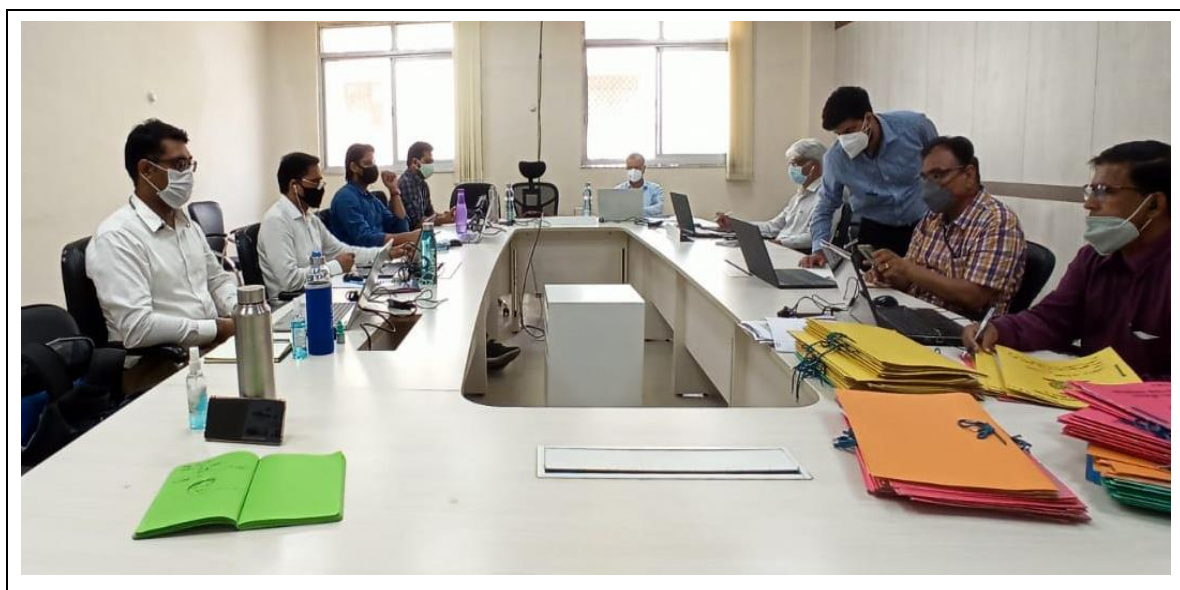
F. Engagements of July'21 month

1. Social and Behavior Change (SBCC) Workshop Part-II

A. In continuation of SBCC Capacity Strengthening Course Part-II, BvLF in partnership with John Hopkins & CCP conducted three deep dive sessions in the month of July'21. These sessions were attended by officials from UMC, UIT & all the team members from PMU & PMSU. Team members from PMU & PMSU made necessary arrangements for the UMC officials in the conference hall of Smart City Office to attend the workshop. Officials from UIT joined the sessions from their office only. The sessions were highly interactive & informative and also involved group activities to practice the same. Below are the details of the various sessions conducted under the SBCC Capacity Strengthening Course Part-II:

S.no.	Session Name	Date
1	Gender and SBC	1 st July 2021
2	Monitoring and Evaluation for SBC: Part 1 (Understanding Indicators)	8 th July 2021
3	Monitoring & Evaluation and SBC: Part 2 (Measurement Tools)	15 th July 2021

Various sessions held under the SBC Capacity Strengthening Course Part-II

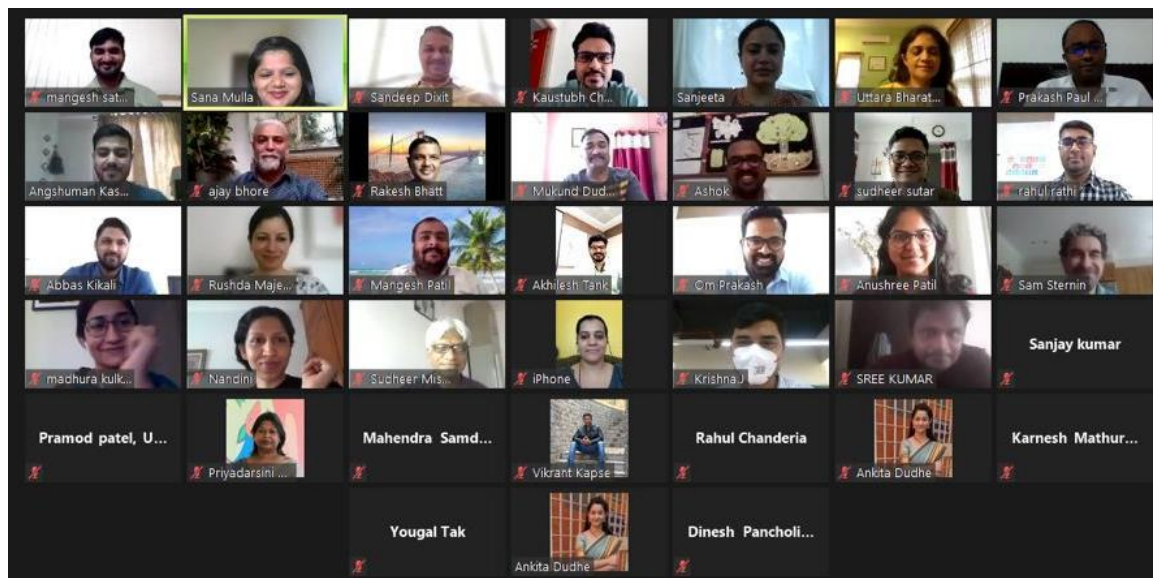


Participants from UMC & UIT along with PMU & PMSU attending the SBC Workshop in the Smart city conference hall in Udaipur

- B. The first deep dive session was organized on 1st July 2021 on Gender and SBC. In this session the participants were exposed to the basics of gender & understanding the sensitivity/awareness when conducting formative research and designing interventions.
- C. The second deep dive session was organized on 8th July 2021 on Monitoring & Evaluation which included knowing the research, monitoring and evaluation

process, knowing about a good evaluation process & understanding the difference between programme objectives and behavioral objectives.

- D. The third deep dive session was organized on 15th July 2021 on Monitoring & Evaluation Part-II which included study design, data collection methods and designing the tools for the measurement of social and behavior change. It also included knowledge sharing on designing the survey questionnaires & choosing the right survey tools for data collection based on indicators and frequency of data collection.



Participants from UMC & UIT along with PMU & PMSU and other participants attending the SBCC workshop

1.1. Key outcomes of the SBC workshop

- i. Engineers from UMC and UIT, PMU team & PMSU learned about the dimensions of Social Behaviour Change and Communications. Various segments/components of SBCC were introduced to the participants. It includes the audience profile, preparing Smart objectives, Monitoring & Evaluation Framework, Process mapping, difference between sex & gender, gender indiscrimination, role of gender in behavioral aspects etc.

2. Field visits to the prospective sites for the Child Priority Zones

- A. Sites visits were carried to the prospective sites for the Child Priority Zones (CPZs) to assess the infrastructure, missing & available ITC indicators. The Hanuman Park site was suggested by Mr. Mukesh Pujari, Superintending Engineer, UMC & USCL as the park lies in Mayor's ward.



Site visits carried to Hanuman Park regarding the Child Priority Zone (CPZ)

2.1 Key outcomes of the field visit

- i. During this visit interactions were done with the local residents and the priest of the Hanuman temple to understand usage of the park.
- ii. Field data was collected related to footfall of children, peak time use of the park, facilities available, existing condition, available & missing ITC indicators in the park.

3. Meeting with Mr. Himmat Singh Barhath, Commissioner, UMC

- A. The Team Leader met the Commissioner UMC on 30th July, 2021 to finalize the dates for the workshop. Details related to launch workshop along with the activities were shared in details with the Commissioner, UMC.

3.1. Key outcomes of the meeting

- i. The date for the workshop was finalized and it was proposed to be organized in first week of August 2021. It was decided to organize the meeting virtually only seeing the present conditions of Covid-19.

4. Meeting with UMC Officials

- A. TL & the UD expert met with **Mr. Mukesh Pujari, Superintending Engineer** and **Mahendra Samdani, Executive Engineer, UMC** on 30th July, 2021 for the discussion on the ITC Master checklist.

4.1. Key outcomes of the meeting

- i. Mr. Mukesh Pujari, Superintending Engineer suggested doing market rate analysis of the Non BSR items to get more understanding of them and after that it can also be part of the ITC Master check list.
- ii. Discussions were done to understand the process of inclusion of the ITC materials in the BSR.

5. Meeting with UIT Officials

- A. TL met with B.L. Kothari, External Advisor, Urban Improvement Trust (UIT) on 30th July, 2021 to discuss project updates and talked to the UIT Secretary on phone for the same as he was not available in the office.

5.1. Key outcomes of the meeting

- i. In this meeting the PMU team came to know about the current projects of the UIT.
- ii. It was shared that presently there are no projects in which the ITC components can be included.

6. Way Forward

Work plan (six months) with shuffled activities was submitted on 19th April'21 to PMSU and it was envisaged by PMU to complete the shuffled activities by the end of the first year of the project. During the weekly meetings it was discussed to submit the revised Technical Proposal along with the updated work plan for three years with shuffled activities on which PMU team was working till the end of the month.

Urban95 Phase-II & the PMU team were officially introduced to the local partners by BvLF through the introductory meetings. These meetings helped to take the project activities further. Through the interactions done with UMC engineers and field visits conducted by PMU team with regards to the CPZ task few of the tentative sites were selected from which one of the site – Hanuman Park was identified as one of the potential site. Data collection and further progress was done on this site along with interactions with park visitors.

After interactions with the UMC Commissioner and discussions internally the Project Steering Committee (PSC) was officially formed on 30th June'21 under the chairmanship of UMC Commissioner for the entire project duration for necessary monitoring, discussions, submissions of reports and approval of the works etc.

On-field visits & interactions with staff from AWCs gave PMU team an overview of the existing situations at AWCs and challenges faced by them especially during the Covid-19. This has also helped in formulation of/preparing the instruments under the Rapid Behavioural Assessment (RBA) Study. In the month of May'21 FGD instruments were getting prepared for the various ITC categories. The action plan to conduct

these on ground was also shared by PMU team to BvLF to which it was shared by BvLF to incorporate/cover the behavioral change aspect in the instruments prepared. Towards the end of May two FGD instruments - Anganwadi Workers & Caregivers at PHC were shared with BvLF. In the month of June'21 draft approach/methodology was prepared by PMU and was shared with PMSU. For caregivers and service providers, instruments for conducting Focused Group discussions at various ITC locations were developed by PMU. The ITC categories envisaged for the surveys included Anganwadi Centres, Parks, and PHCs. On 30th June'21 first technical call on the RBA study was held in which further clarity was shared by the BvLF and SBCC team on formulation of these instruments and inclusion of the thematic areas. On 26th July the second technical call on the RBA was done which was joined by BvLF, PMSU and the SBCC team. In this call discussions were done related to the pre testing results and inputs were shared by the SBCC team on the instruments prepared.

The SBCC workshop Part-I & II attended by the PMU team and the officials from UMC & UIT helped them to learn about the various concepts of the social and behavioral change and its importance in planning of projects.

Due to the Covid-19 situation in the city for almost two months the ground interactions were avoided. The Launch workshop was also postponed due to the same and later it was decided to organize it in the first week of August'21. Collaterals were already getting prepared for the same.

It was envisaged to plan and conduct field visits for identification of further potential sites for the CPZ task, 1.5 km connected shared street & three child and family friendly traffic junctions in the next half year. Regarding the RBA it was envisaged to conduct the field surveys on ground after the finalization of the instruments and to also plan and conduct the first capacity building workshop (CBW-1) for the UMC staff.