



(For publication in newspapers)

MUNICIPAL CORPORATION OFFICE, UDAIPUR

Sr. No. NVJ) ¹⁰¹ 26-27 / E - EOI No. 1

Date :-..... 1-5-26

Expression of Interest (EOI) Cum Financial Bid

For

Selection of reputed Cultural Organization, NGOs, Societies, Trusts and Institutions engaged in the promotion of Art, Culture, Folk Music, Dance for leasing of a building named "Meera kala Mandir" located near Paras Tiraha for Municipal Corporation, Udaipur. Tender Cost 12.00 Lacs. Expression of Interest (EOI) Cum Financial Bid started Date 04.05.2026 Pre bid meeting date & time 11.05.2026 at 03.30 PM Closing Date 21.05.2026 and Opening Date 22.05.2026

All other details related to the tender are available on the internet site sppp.rajasthan.gov.in

Superintending Engineer
Municipal Corporation, Udaipur

प्रतिलिपी :-

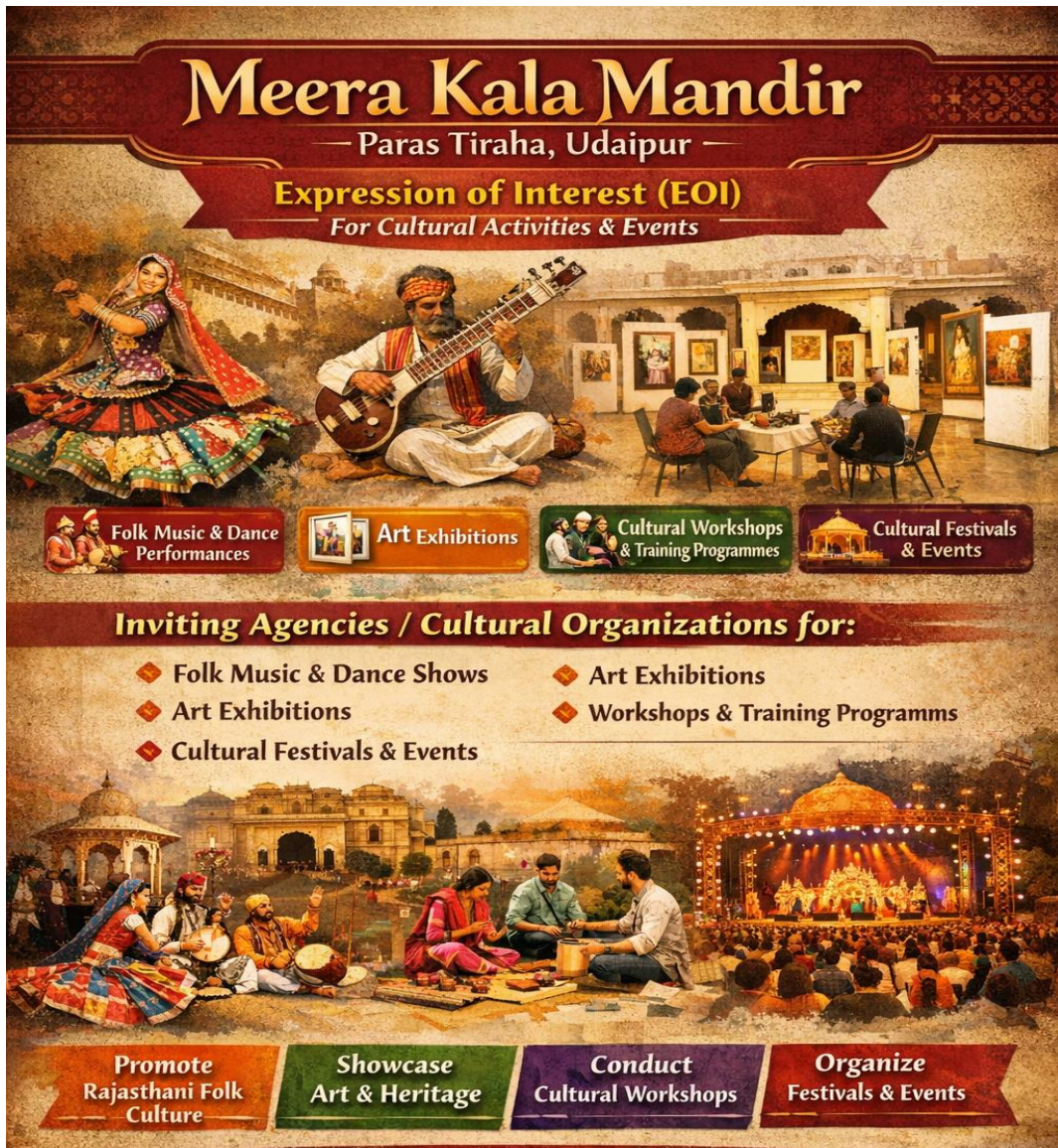
प्रबन्ध निदेशक, राजस्थान सम्वाद, सूचना एवं जन सम्पर्क विभाग परिसर, शासन सचिवालय, जयपुर को प्रेषित कर निवेदन है कि उपरोक्त निविदा का प्रकाशन :-

1. एक मुख्य क्षेत्रीय दैनिक समाचार पत्र में नियम अनुसार प्रकाशित कराने का श्रम करावें। तथा E-Mail Id - civilmceuadr4@gmail.com पर समाचार पत्रों के इन्टीमेशन ई-मेल करने का भी श्रम करावें।

2. UBN No.....

Superintending Engineer
Municipal Corporation, Udaipur

Expression of Interest (EOI) Cum Financial Bid
For
Selection of reputed Cultural Organization, NGOs, Societies, Trusts and Institutions engaged in the promotion of Art, Culture, Folk Music, Dance for leasing of a building named “Meera kala Mandir” located near Paras Tiraha Udaipur.



Meera Kala Mandir
— Paras Tiraha, Udaipur —
Expression of Interest (EOI)
For Cultural Activities & Events

Folk Music & Dance Performances | **Art Exhibitions** | **Cultural Workshops & Training Programmes** | **Cultural Festivals & Events**

Inviting Agencies / Cultural Organizations for:

- ◆ Folk Music & Dance Shows
- ◆ Art Exhibitions
- ◆ Art Exhibitions
- ◆ Workshops & Training Programms
- ◆ Cultural Festivals & Events

Promote Rajasthani Folk Culture | **Showcase Art & Heritage** | **Conduct Cultural Workshops** | **Organize Festivals & Events**



Expression of Interest

For and on behalf of Municipal Corporation Udaipur (MCU)

Municipal Corporation Udaipur (MCU), invites online responses (Proposals/Bids) to this Expression of Interest (EOI) from eligible professional agency/firm for **Selection of reputed Cultural Organization, NGOs, Societies, Trusts and Institutions engaged in the promotion of Art, Culture, Folk Music, Dance for leasing of a building named "Meera kala Mandir" located near Paras Tiraha Udaipur.** The details of the same are as under: -

S.No.	Stage	Date/Time
1	Organization	Municipal Corporation Udaipur (MCU)
2	NIT No.	
3	Name of the Work	Selection of reputed Cultural Organization, NGOs, Societies, Trusts and Institutions engaged in the promotion of Art, Culture, Folk Music, Dance for leasing of a building named "Meera kala Mandir" located near Paras Tiraha Udaipur.
4	Tender Cost	12.00 lacs for 1 year
5	Earnest Money 2%	Rs. 24000/-
6	Tender Fees + MDRISL, Jaipur Fee	Rs. 1180/- (1000/- Fee+180/- GST), +500/- = 1680/-
7	EOI Downloading Start Date	04.05.2026
8	Pre bid meeting date & time	11.05.2026 at 15.30 hrs.
9	Last date of Online Submission of Proposals	21.05.2026 till 17:30 hrs.
10	Date & Time for Opening of Technical Proposals	22.05.2026 till 17:30 hrs.
11	Bid submission criteria	Agency will submit their technical and financial bids in separate sealed envelopes. Financial bids will be opened only for those who successfully complete their technical bids.
12	Officer Inviting EOI Proposals	Commissioner, Municipal Corporation Udaipur.
13	EOI Clarification and Queries Addressed to	Superintending Engineer, MCU At senagarnigamudaipur@gmail.com


Superintending Engineer
Municipal Corporation Udaipur (MCU)



DISCLAIMER

The information contained in this Expression of Interest (EOI) or subsequently provided to Applicants, whether in documentary or any other form by or on behalf of the Municipal Corporation Udaipur (MCU) (henceforth referred to as MCU in this document/ "the Authority") or any of its employees or advisers, shall be considered confidential and not to be reproduced/transmitted/adopted/displayed for any purpose whatsoever.

This EOI is one of the steps in the process of selection of an entity for the project of **Selection of reputed Cultural Organization, NGOs, Societies, Trusts and Institutions engaged in the promotion of Art, Culture, Folk Music, Dance for leasing of a building named "Meera kala Mandir" located near Paras Tiraha Udaipur.**

This EOI is not an agreement or an offer by the Authority to the Applicants or any other person. The purpose of this EOI is to provide interested parties with information that may be useful to them in the formulation of their Proposals pursuant to a specific Request for Proposal (RFP).

This EOI includes statements, which reflect various assumptions and assessments arrived at by the Authority / Employer in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each bidder may require. This EOI may not be appropriate for all persons, and it is not possible for the Authority/ Employer, its employees or advisers to consider the objectives, technical expertise and particular needs of each Applicant who reads or uses this EOI. The assumptions, assessments, statements and information contained in this EOI, may not be complete, accurate, adequate or correct. Each Applicant should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this EOI and obtain independent advice from appropriate sources.

The information provided in this EOI is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority / Employer accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on the law expressed herein.

The Authority and its employees and advisers make no representation or warranty and shall have no liability to any person including any Applicant under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EOI or otherwise, including the

accuracy, adequacy, correctness, reliability or completeness of the EOI and any assessment, assumption, statement or information contained therein or deemed to form part of this EOI or arising in anyway in this subject.

The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement any information, objective, assessment or assumption contained in this EOI.

The issue of this EOI does not imply that the Authority is bound to select an Applicant for the project and the Authority reserves the right to reject all or any of the proposals/terminate the process at any time without assigning any reasons whatsoever.

MCU reserves the right to cancel any tender process at any stage without assigning any reason. The Applicant shall bear all its costs associated with or relating to the participation in this process regardless of the conduct or outcome of the process.

1. Background

i. Introduction

Meera Kala Mandir is a cultural open auditorium and performance venue established to promote art, culture, and heritage activities in Udaipur. The facility serves as a dedicated platform for organizing folk performances, exhibitions, workshops, and community cultural events. It plays an important role in strengthening the city's cultural ecosystem.

ii. Historical & Cultural Context

Udaipur, widely known as the "City of Lakes," has a rich legacy of traditional music, dance, crafts, and visual arts. The region is particularly famous for:

- Rajasthani folk music traditions (Maand, devotional music)
 - Folk dances such as Ghoomar, Kalbeliya, Bhavai
 - Miniature painting and traditional handicrafts
 - Temple-based devotional performances inspired by the saint-poet Meera Bai
- Meera Kala Mandir derives its name from Meera Bai, the renowned 16th-century devotee of Lord Krishna, symbolizing devotion, music, poetry, and spiritual art.

iii. Purpose of Establishment

The auditorium was developed with the following objectives:

- To provide a formal performance space for local and regional artists
- To preserve and promote Rajasthani folk culture
- To host art exhibitions and cultural festivals
- To encourage youth participation in cultural and creative activities
- To support tourism-linked cultural programming

iv. Functional Role

Meera Kala Mandir functions as:

- A performance venue for music and dance
- An exhibition space for art and crafts
- A training center for cultural workshops
- A venue for government and municipal cultural initiatives
- A community gathering space for social and cultural interaction

2. Need of the work

Meera Kala Mandir is an important cultural venue intended to serve as a center for artistic, cultural, and community activities. Considering Udaipur's rich heritage and tourism significance, structured cultural programming at this venue is essential for its effective utilization and cultural promotion.

Below is the detailed need for each proposed activity:

i. Folk Music and Dance Performances

- Udaipur has a strong legacy of Rajasthani folk traditions such as Ghoomar, Kalbeliya, Bhavai, and devotional music.
- There is a growing demand for organized cultural performances for both tourists and local audiences.
- Regular folk performances provide a sustainable platform for local artists and preserve intangible cultural heritage.
- Structured programming enhances evening tourism and strengthens the city's identity as a cultural destination.
- It creates employment opportunities for musicians, dancers, and traditional performers.

ii. Art Exhibitions

- Udaipur is known for miniature paintings, handicrafts, sculpture, and contemporary art.
- A dedicated exhibition space is required to showcase local artists and artisans.
- Art exhibitions promote cultural exchange and encourage young and emerging artists.
- Exhibitions attract art enthusiasts, students, and tourists, increasing footfall at the venue.
- It supports the creative economy and local craftsmanship.

iii. Cultural Workshops and Training Programmes

- There is increasing interest among youth and children in learning traditional and performing arts.
- Workshops provide structured skill development in music, dance, theatre, painting, and crafts.
- Training programmes help in preserving traditional knowledge systems.
- Cultural education strengthens community participation and awareness.
- It ensures continuity of folk traditions by nurturing the next generation.

iv. Cultural Festivals and Related Events

- Festivals create large-scale cultural engagement and visibility.
- Thematic cultural festivals can become annual signature events of the city.
- Cultural events enhance tourism, city branding, and economic activity.
- They provide a platform for regional, national, and international artists.
- Festivals encourage collaboration between government, private sector, and cultural institutions.

v. Overall Need

- Organizing structured cultural activities at Meera Kala Mandir will:
- Ensure optimum utilization of the venue
- Preserve and promote Rajasthani cultural heritage
- Enhance tourism appeal of Udaipur
- Provide livelihood opportunities to artists
- Strengthen the cultural identity of the city
- Create a sustainable cultural ecosystem

3. Scope of Work

The selected agency/organization shall be responsible for planning, organizing, managing, and promoting cultural activities at Meera Kala Mandir in a professional and sustainable manner. The detailed scope of work includes the following but not limited to:

i. Folk Music and Dance Performances

- Preparation of an annual cultural calendar with weekly/monthly performances.
- Coordination with local, regional, and national artists and cultural groups.
- Organizing curated folk performances (Ghoomar, Kalbeliya, Bhavai, devotional music, etc.).
- Stage setup, sound, lighting, and technical management.
- Promotion and publicity through print, digital, and social media.
- Ensuring discipline, safety, and proper conduct during performances.

ii. Art Exhibitions

- Planning and organizing periodic art exhibitions (painting, sculpture, handicrafts, photography, etc.).
- Coordination with artists, art institutions, and galleries.
- Exhibition layout design, display panels, and installation arrangements.
- Security and preservation of displayed artworks.
- Exhibition publicity and visitor engagement activities.
- Maintenance and restoration of exhibition space after each event.

iii. Cultural Workshops and Training Programmes

- Designing structured short-term and long-term training modules.
- Engaging qualified trainers and master artists.
- Conducting workshops in music, dance, theatre, crafts, and fine arts.
- Ensuring proper classroom setup and training materials.
- Organizing cultural camps during vacation periods.

iv. Cultural Festivals and Related Events

- Conceptualizing and organizing annual and seasonal cultural festivals.
- Planning thematic heritage events and competitions.
- Managing logistics including stage, seating, security, and crowd control.
- Coordination with sponsors, partners, and media.
- Obtaining necessary permissions from local authorities.
- Ensuring compliance with fire safety, municipal, and other regulations.

v. Venue Management & Maintenance

- Day-to-day operational management of the venue.
- Ensuring cleanliness, maintenance, and upkeep of the auditorium.
- Utility management (electricity, water, sanitation).
- Security arrangements and asset protection.
- Submission of periodic performance and financial reports to the Municipal Corporation.

4. Eligibility Criteria

- i. 'The Applicants' competence and capability is proposed to be evaluated by the following parameters:
 - a) Financial Capability in terms of Annual Turnover and Net-Worth ("Net-Worth") and
 - b) Technical Experience of the Applicant



- ii. On each of these parameters, the Applicant would be required to meet the evaluation criteria as detailed in this section. The evaluation shall be carried out in terms of Pass/Fail of the Applicants for both the above-mentioned parameters separately. Applicant(s) meeting all the criteria will, subject to the terms of the Bidding Documents, be qualified to submit its (their) Bid(s) for the project.
- iii. The Applicant fulfilling the following conditions will be eligible to apply for the EOI.

S/n	Eligibility Criteria	Specific Requirements	Documents Required
1	Registration Detail	The bidder shall be: A registered Company (under Companies Act)/Partnership Firm/LLP/Registered Society/Trust/NGO/Proprietorship firm.	Registration Certificate PAN Card GST Registration
2	Technical Requirement	The bidder shall be required to present comprehensive details of similar works executed by them in the past. This presentation shall include the following: <ul style="list-style-type: none">• A structured presentation highlighting the scope and nature of the projects.• Photographic evidence clearly depicting various stages of project execution as well as completed works.• Video recordings, wherever available, showcasing the implementation process, key milestones, and final outcomes of the projects.• Brief descriptions of each project, including client details, project	Submit the required details; the committee shall determine the bidder's eligibility based on the presentation.



S/n	Eligibility Criteria	Specific Requirements	Documents Required
		<p>value, duration, and specific responsibilities handled by the bidder.</p> <p>The purpose of this requirement is to enable a proper assessment of the bidder's technical capability, experience, and quality of work in executing similar assignments.</p>	
3	Financial Capacity-Turnover	The bidder must have a minimum average annual turnover of ₹ 5.00 Lakhs during the last 3 financial years.	CA-certified turnover certificate with UDIAN No. must be submitted.
4	No Barring Certificate	Any entity which has been barred, by any public / semi-public agency / Central / State / Local Government, and the bar subsist as on the date of Application, would not be eligible.	Undertaking by the authorized signatory

5.0 Forms

5.1 FORM 1- TECHNICAL CAPABILITY OF THE APPLICANT

S/n	Information	Responses (with supporting documents to be attached)
1	Name and address of the Applicant	
2	Name, Designation, Address and Contact Details of the person to whom all references can be made in connection with this EOI	
3	Legal Status	



4	Product(s) / Service(s) Offered	
5	Years in business.	
6	Number of similar projects executed (details to be provided in form 3 for each project)	
7	Project Information - Name, Client, Scope, Activity mix, Value, Start / End Dates, etc.	(Repeat for each project as per information under (4))
8	Requirement to form any joint venture for providing any component / feature / service etc. under this project (Yes / No)	
9	If Yes for (8) above, define the component / feature / service etc.	
10	MoU with other agency(ies), if making a joint application	

5.2 FORM 2- FINANCIAL CAPABILITY OF THE APPLICANT

S/n	Audited Balance sheet for following Financial Years	Annual Turn over Details of Bidder (INR Lac)
1	2022-2023	
2	2023-2024	
3	2024-2025	



5.3 FORM 3- FOR DECLARATION BY THE APPLICANT FOR NOT BEING BLACKLISTED/ DEBARRED

(To be submitted on the Letterhead of the Bidder)

Date- dd/mm/yyyy

**To,
Commissioner,
Municipal Corporation Udaipur (MCU)**

Subject: Declaration for not being debarred / black-listed by Central / any State Government department in India as on the date of submission of the bid

RFP Reference No: XX

Dear Sir,

I, authorized representative of _____, hereby solemnly confirm that the Company _____ is not debarred/black-listed by any Central/State Government/ PSU entity in India or similar agencies globally for unsatisfactory past performance, corrupt, fraudulent or any other unethical business practices or for any other reason as on last date of submission of the Proposal. In the event of any deviation from the factual information/ declaration, MCU reserves the right to reject the Proposal or terminate the Contract without any compensation to the Company.

Thanking you,
Yours faithfully,

Signature of Authorized Signatory (with officials Seal)

Date

Name

Designation

Address

Telephone & Fax

E-mail Address



5.4 Form 4- Applicant's Declaration (on the Letterhead of Applicant)

To,
Commissioner
Municipal Corporation Udaipur (MCU),
Town Hall, Udaipur, Raj. (313001)

Dear Sir,

In response to your invitation towards **Selection of reputed Cultural Organization, NGOs, Societies, Trusts and Institutions engaged in the promotion of Art, Culture, Folk Music, Dance for leasing of a building named "Meera kala Mandir" located near Paras Tiraha Udaipur**, we <agency's name> hereby declare our interest to bid for this project, and further declare that:

- The information provided in this EoI application is true and correct to the best of our knowledge.
- We will inform MCU immediately if there is any change in the information provided in this application at any stage during the EoI / tender procedure or during implementation of the project scope.
- We also understand that if information provided is proved false, the application and any award made on its basis may be considered null and void.

Date:

Yours faithfully,

On Behalf of (Name of the Applicant/ Bidder)

Signature of the Authorized Person

Name

Designation



5.5 FORMAT FOR POWER OF ATTORNEY

[To be executed on non-judicial stamp paper of the appropriate value in accordance with relevant Stamp Act. The stamp paper to be in the name of the company who is issuing the power of attorney]

Know by all men by these presents, We _____ (Name of the Bidder and address of their registered office) do hereby constitute, appoint and authorize Mr. / Ms _____ (name and residential address of Power of attorney holder) who is presently employed with us and holding the position of _____ as our Attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our Proposal for the **Selection of reputed Cultural Organization, NGOs, Societies, Trusts and Institutions engaged in the promotion of Art, Culture, Folk Music, Dance for leasing of a building named "Meera kala Mandir" located near Paras Tiraha Udaipur** including signing and submission of all documents and providing information / responses to the MCU, representing us in all matters before MCU, and generally dealing with the MCU in all matters in connection with our Proposal for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said Attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid Attorney shall and shall always be deemed to have been done by us.

For

Date

Name

Designation

Address

Telephone & Fax

E-mail Address

Accepted,

_____ (Signature)

Name, Title and Address of the Attorney)



Note:

- The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
- The Power of Attorney shall be provided on Rs.500/- stamp paper.
- The Power of Attorney should be supported by a duly authorized resolution of the Board of Directors of the Bidder authorizing the person who is issuing this power of attorney on behalf of the Bidder.



Lead Member has to submit the Power of Attorney in favour of Authorized signatory in below given format in case of Consortium.

**POWER OF ATTORNEY FOR LEAD MEMBER BY
CONSORTIUM MEMBER**

MCU has invited proposal from interested companies for **Selection of reputed Cultural Organization, NGOs, Societies, Trusts and Institutions engaged in the promotion of Art, Culture, Folk Music, Dance for leasing of a building named "Meera kala Mandir" located near Paras Tiraha Udaipur, ("Project").**

Whereas, _____ and _____ (collectively the "Consortium") being members of the Consortium are interested in offering for the services in accordance with the terms and conditions of the Request for Expression of Interest (EOI) and other connected documents in respect of the Project, and;

Whereas, it is necessary under the EOI document for the members of the Consortium to designate one of them as the Lead Member with all necessary power and authority to do for and on behalf of the Consortium, all acts, deeds and things as may be necessary in connection with the Consortium's Bid for the Project.

Whereas, we have decided that M/s _____ shall be Lead Member of this Consortium.

NOW THEREFORE KNOW ALL MEN BY THESE PRESENTS

We, _____ having our registered office at _____ (hereinafter referred to as the "Member") do hereby designate, nominate, constitute, appoint and authorize _____ having its registered office at _____, being one of the members of the Consortium, as the Lead Member and true and lawful attorney of the Consortium (hereinafter referred to as the "Attorney"). We hereby irrevocably authorise the Attorney (with power to sub-delegate) to conduct all business for and on behalf the Consortium and any one of us during the Bid process and, in the event the Consortium is awarded the Contract, during the execution of the project, and in this regard, to do on our behalf and on behalf of the Consortium, all or any of such acts, deeds or things as are necessary or required or incidental to the selection of the Consortium, including but not limited to signing and submission of all Applications, Proposals and other Documents and writings, participate in pre-proposal and other conferences, respond to queries, submit information/ documents, sign and execute contracts and undertakings consequent to acceptance of Bid of the Consortium and



generally to represent the Consortium in all its dealings with the MCU and/or any other Government Agency or any person, in all matters in connection with or relating to or arising out of the Consortium's proposal for the above Project and/or upon award thereof till the Contract Agreement is entered into with the MCU.

AND hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us/Consortium.



IN WITNESS WHEREOF WE THE MEMBER ABOVE NAMED HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF _____

For _____

(Name & Title)

Witnesses:

1.

2.

(To be executed by the Member of the Consortium)

Note:

- The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.
- Also, wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a resolution/power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder :



6. **Municipal Corporation Responsibilities**

- Municipal Corporation Udaipur shall provide open theatre designated space as mentioned in enclosed drawing
- Electricity connection (charges payable by agency as per actual)
- Permission for approved signage & branding
- Ensuring that the Meera kala Mandir space is not used for any other purpose

Note: Interior maintenance, housekeeping, IT equipment, manpower & insurance shall be responsibility of agency.

7. **Key Instructions to Applicants**

Interested Applicants should make note of the following key points:

- i. This EoI invitation document is not a Tender or Request for Proposal in any form and would not be binding on MCU in any manner whatsoever;
 - ii. MCU reserves the right to cancel the EoI invitation as a whole or in part without assigning any reasons;
 - iii. The Applicants are encouraged to conduct their own independent assessment, investigations and analysis and check the reliability, accuracy and completeness of the information at their end and obtain independent advice from relevant sources as required before submission of their response;
 - iv. MCU reserves the right to update, amend and supplement the information given in this document at its sole discretion before the last date and time of submission of the responses;
8. **Delay penalty:** During the site visit of MCU officials found inappropriate, the penalty shall be implied of Rs. 5000/- day.
 9. Rajasthan Transparency in Public Procurement Act 2012 and Rajasthan Transparency in Public Procurement Rules 2013 and Public Work and Finance Rules of Appendix (Appendix) XI will be applicable.
 10. The contract will have to be made as per RPW 100 and its terms and conditions will be valid.
 11. Each document enclosed with the tender form must be signed and sealed by the tenderer.



12. There will be a right to change the quantity under Rule 73 of the Rajasthan Transparency in Public Procurement Rules, 2013.
13. The conditions imposed by the State Government/Municipal Corporation will be valid.

नगर निगम विरासत संरक्षण योजना अन्तर्गत कार्यक्रम के लिए सामान्य नियम एवं शर्तें

1. नगर निगम विरासत संरक्षण योजना अन्तर्गत कार्यक्रम (राजस्थान की लोक प्रदर्शनकारी कलाओं पर आधारित एवं कवि सम्मेलन/ नगर निगम की अनुमति से अन्य आयोजन कार्यक्रम) मीरा कला मंदिर ओपन थिएटर पर किये जाने हैं जिस हेतु प्रस्ताव आमंत्रित किये जा रहे हैं।
2. नगर निगम विरासत संरक्षण योजना अन्तर्गत कार्यक्रम के संचालन हेतु कार्यक्रम की गुणवत्ता को बनाए रखते हुए नगर निगम उदयपुर को प्रति तीन माह की एकमुश्त राशि का भुगतान करना होगा, जो रू. 1,00,000/- (रू. चार लाख) प्रतिमाह से कम नहीं होगा। इससे कम दर भरने पर तकनिकी बीड मान्य होने के बावजूद भी वित्तीय बीड अमान्य मानी जाएगी।
3. आवेदनकर्ता को समय समय पर किये जाने वाले कार्यक्रमों की कार्य योजना नगर निगम उदयपुर को 07 दिवस पूर्व देनी होगी एवं कार्यक्रमों में घूमर नृत्य, भवाई, तेराताल, चरी नृत्य, कठपुतली नृत्य, कालबेलिया नृत्य एवं लोक गीतों एवं कवि सम्मेलन एवं नगर निगम उदयपुर की अनुमति से अन्य आयोजन कार्यक्रम का समावेश होगा। कार्यक्रम के पैकेज के कनटेंट में कोई भी परिवर्तन नगर निगम उदयपुर की अनुमति के बिना मान्य नहीं होगा।
4. कार्यक्रम की गुणवत्ता श्रेष्ठतम होनी चाहिए एवं कार्यक्रम वास्तविक पारम्परिक कलाकारों के द्वारा ही प्रदर्शित किया जायेगा।
5. उक्त कार्यक्रम चयन हेतु एक कमेटी बनाई गई है अतः आवेदनकर्ता को कार्यक्रम से पूर्व संक्षिप्त ट्रायल विवरण देना होगा जिस पर कमेटी उपयुक्तता संबंधी अपना निर्णय लेगी।
6. यह आवश्यक होगा कि आवेदनकर्ता जो कार्यक्रम कमेटी के समक्ष ट्रायल हेतु पेश करेंगे वे ही कार्यक्रम अनुमोदन होने के उपरान्त प्रस्तावित दिन पर होने वाले कार्यक्रम में प्रस्तुत करेंगे।
7. यह अति आवश्यक होगा कि सभी कलाकार व सूत्रधार पारंपरिक वेशभूषा में अपनी प्रस्तुतियाँ देंगे।
8. कार्यक्रम का सूत्रधार प्रतिदिन पारंपरिक वेशभूषा में ही रहेंगे। सूत्रधार का हिन्दी एवं अंग्रेजी में धाराप्रवाह बोलने, आकर्षक व्यक्तित्व का होना चाहिए।
9. आवेदनकर्ता को इसी तरह कार्यक्रम प्रशासन, प्रबंधन एवं संचालन का न्यूनतम 3 वर्ष का अनुभव होना आवश्यक है। जिसके अभिलेखीय प्रमाण पत्र संलग्न करना अनिवार्य होंगे।
10. आवेदनकर्ता यदि व्यक्ति है तो उसकी शैक्षणिक योग्यता न्यूनतम स्नातक होना अनिवार्य है, जिस हेतु डिग्री की प्रति निविदा के साथ संलग्न करना आवश्यक है। जबकि संस्था/दल का रजिस्ट्रेशन राज्य द्वारा संचालित संस्थागत रजिस्ट्रेशन कार्यालय में होना आवश्यक है जिसका प्रमाण पत्र निविदा के साथ संलग्न करना आवश्यक है।

11. कार्यक्रम में उपयोग में आने वाले वाद्य यंत्रों का पारंपरिक एवं मौलिक होना अनिवार्य होगा।
12. आवेदनकर्ता नगर निगम विरासत संरक्षण योजना अन्तर्गत कार्यक्रम के टिकट की बिक्री, चेकिंग व अन्य संबंधित समस्त व्यवस्थाएँ अपने स्तर पर स्वयं करेंगे।
13. समय-समय पर मीरा कला केन्द्र ओपन थिएटर में आने वाले नगर निगम उदयपुर के अतिथियों से किसी प्रकार की राशि व टिकट नहीं लिया जायेगा। अतिथियों के बैठने हेतु आवश्यक एवं समूचित व्यवस्था करनी आवश्यक होगी।
14. आयुक्त, नगर निगम उदयपुर द्वारा समय समय पर दिये जाने वाले सभी निर्देशों की आवेदनकर्ता को पूर्ण पालना करनी ही होगी। अन्यथा आयुक्त, नगर निगम उदयपुर को अनुबन्ध निरस्त करने का अधिकार होगा।
15. नगर निगम उदयपुर के विशिष्ट मेहमानों या उच्च पदाधिकारियों के आने की स्थिति में नगर निगम विरासत संरक्षण कार्यक्रम में अन्य कार्यक्रम जोड़ने व संशोधन करने का अधिकार नगर निगम उदयपुर के पास होगा। साथ ही आवश्यकता रहने पर अतिथि के पद व गरिमा के अनुरूप विशेष कार्यक्रम भी निर्देशानुसार कराया जाना होगा।
16. आवेदनकर्ता द्वारा नगर निगम उदयपुर की विशेष चयन समिति के समक्ष ट्रायल दिया जाना अनिवार्य है। उक्त समिति द्वारा कार्यक्रम की गुणवत्ता वेशभूषा, गायन, वाद्य संगीत, संपूर्ण प्रस्तुति एवं आवेदनकर्ता द्वारा नगर निगम उदयपुर को दी जाने वाली प्रति माह की कोन्ट्रैक्ट राशि व उसकी कार्यक्रम की गुणवत्ता तथा तकनीकी बिड में मान्य होने के आधार पर चयनित किया जायेगा। साथ ही चयन का संपूर्ण अधिकार आयुक्त का होगा।
17. तकनीकी बिड खोलने तथा प्रेजेन्टेशन देखने के उपरान्त कमेटी द्वारा चयनित सफल निविदादाताओं की वित्तीय बिड ही खोली जायेगी। सफल निविदा दाता को धरोहर कार्यक्रम संचालन हेतु लाईट, साउण्ड, साफ-सफाई एवं बैठने की व्यवस्था अपने स्तर पर स्वयं को करनी होगी।
18. सफल आवेदनकर्ता को सुरक्षा राशि रु. 5,00,000/- (रुपये पांच लाख धरोहर राशि समायोजित करते हुए) नगर निगम उदयपुर में सात दिनों के अन्दर आवश्यक रूप से नगर निगम उदयपुर के खाते में जमा करानी होगी। यह राशि कोन्ट्रैक्ट के संपूर्ण अवधि तक केन्द्र में जमा रहेगी, जिस पर कोई ब्याज देय नहीं होगा।
19. प्रतिमाह आवेदनकर्ता द्वारा नगर निगम उदयपुर को दी जाने वाली राशि एक मुश्त तीन माह की अग्रिम माह की 5 तारीख तक आवश्यक रूप से सीधे नगर निगम उदयपुर के खाते में ऑनलाईन /आरटीजीएस से जमा करानी होगी। अन्यथा प्रतिदिन रु. 5000/- (रु. एक हजार) पेनेल्टी ली जावेगी। तथा माह की 20 तारीख तक जमा न कराने की स्थिति में अमानत राशि जब्त करते हुए नगर निगम विरासत संरक्षण योजना शो को बेदखल करने का अधिकार आयुक्त नगर निगम

- उदयपुर को होगा। GST की राशि रिवर्स चार्ज मेकेनिज्म के माध्यम से संवेदक को स्वयं जमा करानी होगी।
20. नगर निगम विरासत संरक्षण योजना अन्तर्गत कार्यक्रम का स्थान मीरा कला केन्द्र ओपन थिएटर होगा।
 21. नगर निगम उदयपुर के अधिकारियों द्वारा किसी भी समय कार्यक्रम की समीक्षा की जा सकती है एवं कार्यक्रम में किसी प्रकार की गुणवत्ता में कमी या अन्य शिकायत आने पर अमानत राशि जब्त कर नगर निगम विरासत संरक्षण योजना कार्यक्रम का कोन्ट्रैक्ट समाप्त किया जा सकता है।
 22. नगर निगम विरासत संरक्षण योजना कार्यक्रम के दौरान कलाकारों व आगंतुकों की सुरक्षा, बीमा, चोरी आदि एवं यदि किसी प्रकार की कोई अप्रिय घटना व वारदात होती है तो उसकी संपूर्ण जिम्मेदारी आवेदनकर्ता की होगी।
 23. किसी प्रकार के विवाद उत्पन्न होने पर नगर निगम उदयपुर अपने स्तर पर कार्यक्रम का संचालन करेगा। सभी प्रकार का विवादों का कानूनी क्षेत्र उदयपुर न्यायालय होगा।
 24. सफल आवेदनकर्ता को रु. 500/- के नोन ज्यूडिशियल स्टाम्प पर एग्रीमेन्ट करना होगा। साथ ही आने वाले दर्शकों एवं कार्यक्रम स्थल का बीमा आवेदनक द्वारा करना अनिवार्य होगा।
 25. अनुबन्ध रद्द अथवा किसी प्रकार की विवाद की स्थिति में आयुक्त नगर निगम उदयपुर का निर्णय अंतिम होगा।
 26. टिकट बिक्री से प्राप्त राजस्व सफल निविदादाता को रखने का अधिकार होगा। इसमें किसी भी प्रकार की लाभ अथवा हानि की सम्पूर्ण जिम्मेदारी स्वयं सफल निविदादाता की होगी।
 27. सरकार द्वारा लागू किसी भी प्रकार के टेक्स अथवा लेवीज आदि का सम्पूर्ण दायित्व सफल निविदादाता का होगा।
 28. इस प्रकार का समानान्तर कार्यक्रम उदयपुर में अन्य स्थान पर आवेदनकर्ता द्वारा आयोजित नहीं किया जायेगा।
 29. कार्यक्रम के दौरान किसी प्रकार की सामग्री का मीरा कला मंदिर ओपन थिएटर परिसर में विक्रय एवं अन्य किसी का विज्ञापन करना वर्जित रहेगा।
 30. इस नगर निगम विरासत संरक्षण योजना कार्यक्रम की अनुबन्ध अवधि दो वर्ष की रहेगी जिसे आपसी सहमति से एक वर्ष 10 प्रतिशत वृद्धि के साथ बढ़ाई जा सकेगी।
 31. कार्यक्रम की प्रतिदिन की आवश्यकताओं अर्थात् कार्यक्रम स्थल के अलावा सभी व्यवस्था जैसे – कार्यस्थल की सफाई, बैठक व्यवस्था, सुरक्षाकर्मियों की यातायात व्यवस्था हेतु नियुक्ति, ध्वनि प्रकाश व्यवस्था आदि स्वयं सफल निविदाकर्ता द्वारा करनी होगी।
 32. मीरा कला मंदिर ओपन थिएटर में दर्शकों की बैठने की लगभग अनुमानित क्षमता 700 से अधिक नहीं होने के कारण इससे अधिक दर्शकों नहीं बिठाये जायेंगे।



33. नगर निगम उदयपुर की ओर से बिजली के सप्लाई हेतु सब मीटर लगाया जाएगा जिसकी रीडिंग के हिसाब से भुगतान सफल निविदादाता को करना होगा।
34. निविदादाता द्वारा स्वयं का फोटो आई.डी. प्रुफ स्नातक डिग्री की प्रति/संस्था के रजिस्ट्रेशन की प्रति, PAN (पैन कार्ड) स्वयं /संस्था का एवं अन्य कोई सरकारी प्रमाण पत्र/रजिस्ट्रेशन एवं वर्तमान पते का एड्रेस प्रुफ तकनीकी संलेख के साथ लगाना आवश्यक है।
35. मीरा कला मंदिर परिसर की सफाई की पूर्ण व्यवस्था एजेन्सी को सुचारू रूप से करनी होगी एवं कार्यक्रम में बाद परिसर में किसी प्रकार का कचरा नहीं रहे। कचरा प्रबंधन एजेन्सी स्वयं के स्तर पर सुनिश्चित करना होगा।
36. परिसर में किसी भी प्रकार की असमाजिक गतिविधिया लागू नहीं होगी। असमाजिक गतिविधिया पाये जाने पर तुरन्त प्रभाव से अनुबंधन निरस्त किया जाकर ब्लोकलिस्ट किया जायेगा।
37. संलग्न मानचित्र के अनुसार मानचित्र में अंकित स्थान ही संवेदक को मीरा कला मंदिर परिसर में उपलब्ध करवाया जायेगा एवं छत का अधिकार नगर निगम उदयपुर के पास सुरक्षित रहेगा।
38. उपरोक्त शर्तों के अतिरिक्त अन्य समस्त प्रकार के अधिकार आयुक्त, नगर निगम उदयपुर के पास रहेगे।

आयुक्त
नगर निगम उदयपुर



UDAIPUR MUNICIPAL CORPORATION

Financial Bid Structure (MANDATORY)

Name of Work: - Selection of reputed Cultural Organization, NGOs, Societies, Trusts and Institutions engaged in the promotion of Art, Culture, Folk Music, Dance for leasing of a building named "Meera kala Mandir" located near Paras Tiraha Udaipur.

Financial proposal shall be submitted in a separate sealed envelope marked "Financial Bid – Meera Kala Mandir".

There will be two revenue models as follows

FINANCIAL BID

Fixed Annual lease Charges

Bidder shall quote: _ lease Charges : ₹ __ per Annum

Minimum Reserve Price : Rs 1,00,000/-per month