

Form RPWA 108  
ANNEXURE-1  
(Referrd to on PWF & a Rule 334& Appendix –XVI)  
PROFORMA OF APPLICATION  
FOR ENLISTMENT OF CONTRACTORS

1. Name of applicant'his presnt .....

Nationality and full address

2. Whether the firm is a private or public Ltd.'concern of undivided hindu family.Individual of a registered partnership Firm (Attested copies of Deeds or Articles or Association To be enclosed).
3. Name of person holding the power of Attorney, his present Nationality with their liabilities, (Attested copy of partnership deed to be enclosed).
4. Name of partnership , their present nationality with their liabilities (Attested copy of the partnership deed to be encosed
5. Name of Bankers and full address:

Note :The bankers report in original preferably , in sealed cover, giving his/their financial capacity to handle works of the required magnitude should be enclosed.

6. Place of Business:
7. Class and category in which enlistment is sought,
8. List of works executed.
  - (i) Name of works to be shown in a separate statement.
  - (ii) Year of work.
  - (iii) Amount
  - (iv) Authority under which carried out

Note :- For work done in departments other that P.W.D. original of attested copies of certificates from officers under whom works were carried out should be enclosed clearly indicate this.

9. Area in which the contractor wants to work.
10. Whether the applicant has a permanent Eng. Organization capable of dealing with large works in all their stages and has sufficient macahinery and tools etc. at their disposal (Full details of organization and machinery and tools to be given) for class AA,A and B contractor.
11. whether the applicant has any office-In-Chare of Graduate Engineer of sub Engineer as per rules.
12. whether the applicant has licensed plumber of has licensed plumber under his employment. (Attested copy of plumbers license to be enclosed.) (For sanitary.
13. Whether the applicant possesses a valid electric license and has an office with sufficient technical personal capable of preparing estimates and submitting tenders and bills for works done and supervision of works detailed to be furnished (Attested copy of Electric License to be enclosed) (for electrical contractors.)
14. Whether the applicant is already enlisted in
  - (i) This department if so, in which class and category,

- (ii) Whether enlisted with any other department, if so, in which department, class and category showing amount up to which qualified to tender.
15. Whether the applicant is share-holder of partner of any firm enlisted in this department
  16. Has the applicant or any of his partners or share-holders been black-listed or removed from the approved list of contractors or demoted to lower class of orders passed banning/suspending business with the applicant etc. by any department in the past.
  17. Whether the contractor has read the rules for enlistment of contractors and is prepared to abide by them ?
  18. List of persons who are working with the applicant in any capacity and who are near relatives to any gazetted officer posted in this department. The applicant should also intimate the name of such persons who are employed by him subsequently.

Certify that I/We will not get myself/ourselves registered as contractor (s) in the department under more than one name.

Signature of the Applicant and Address

Dated:-

Note:- All relevant certificates and documents viz. work experience certificate. Address verification certificate from Municipality/police station/chowki / Gram Panchayat / certificate from Registrar of Firm/Companies /Societies as the case may be , certificate authenticating proof of turn over. Sales Tax and Income Tax Clearance Certificate Receipt of Purchase of Applications Form. Enlistment Fee (Receipt), Security Deposit with undertaking from Bank/Post Office etc. Partnership Deed/retirement Deed. Articles of Association, Bye Laws ,Registered Power of Attorney with attested photo (with three extra passport size and attested 'Signatures' Details of Licensed Plumber/Electrical/Supervision . Detailed of Electrical Engineer Organization details and proof etc. should be enclosed with the application form as given in enlistment rules.

Note:- Item 12 is applicable for sanitary and water supply contractors and item 13 for electric contractors.